

**Village of Chester
Board of Trustees Meeting
June 8, 2009**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, June 8, 2009. Members present: Mayor Philip Valastro, Deputy Mayor John Collins, Trustees John Deshler, Eugene Collins and John Reilly, III. Also present: Village Attorney Henry Christensen, Police Chief Peter Graziano, Water Commissioner Thomas Becker, Village Treasurer / Deputy Clerk Cathy Richards and Code Enforcement Officer John Orr, Highway Superintendent J. Thomas Bell was absent. In the audience: Daniel Gorman, Gordon Shehab, Nikki Mayer, Cindy Becker and Susan Cleaver of the Chronicle.

Mayor Valastro opened the meeting at 7:30 PM with the Pledge of Allegiance.

1. AUDIT OF BILLS: Mayor Valastro noted audit of monthly bills for approval was complete.

2. APPROVAL OF MINUTES: Mayor Valastro noted corrections made a motion to accept Public Hearings minutes of May 11, 2009, and Village monthly business minutes of May 11, 2009:

- Correct public hearing minutes of May 11, 2009, regarding the proposed adoption of local law, Proposed Local Law No. 2 of 2009, amending Chapter 71, Peddling & Soliciting, were adjourned rather than closed
- Correct public hearing minutes of May 11, 2009, regarding the proposed adoption of additional Parking restrictions on Main Street and the Village Parking Lots, were adjourned rather than closed.
- Correct Village monthly business minutes of May 11, 2009, from Joel Monte to Joel Monty
- Correct Village monthly business minutes of May 11, 2009, from Montco to Mountco

A motion to accept the Public Hearing minutes and Village monthly business minutes of May 11, 2009 with corrections as noted was made by Deputy Mayor John J. Collins, seconded by Trustee John J. Deshler. Motion unanimously passed.

3. TREASURER'S REPORT: Treasurer Cathy Richards was present and read her report as follows:

CASH BALANCES ENDING MAY 31, 2009

Fund/Bank Account	Deposits	(Disbursements)	Interest	Ending Balance
<u>General Fund</u>				
Key Checking	402,377.27	(369,880.66)	13.70	90,782.37
Key Savings MM	--	(130,000.00)	1,284.93	1,903,675.40
<u>Water Fund</u>				
Provident Checking	155,579.79	(103,006.58)	85.01	270,999.12
Provident Capital MM	--	(80,000.00)	257.96	651,959.31
Provident Capital Checking	80,000.00	--	30.49	86,454.01
<u>Sewer Fund</u>				
Key Checking	109,765.36	(195,903.00)	75.63	235,295.57
Provident Checking	--	--	5.98	27,816.02

Cumulative Fiscal Year 08-09 Total Interest Earned by Fund June 1, 2008 – May 31, 2009:

General Fund:	39,335.10
Water Fund:	7,413.81
Sewer Fund:	1,838.37

KVS UPGRADE: The software upgrade to Enterprise is now complete for General Ledger, General Receipts, Accounts Payable and Budget Prep. We began the process in early May with installation of the operating software and licensing. File conversion of all prior data to Enterprise lasted approximately 4 days from May 14-18. On-site training took place on May 20-21 for staff and the Village's accountants, with a final web-training on June 1 for the remainder of the programs. Please note that KVS has not yet created Enterprise versions for Payroll and Collections, and we will continue to utilize the standard program which then is seamlessly imported into Enterprise. Although there will be a "learning curve" to adjust to the new program, we are very pleased with the upgrade progress and the eventual efficiency in data entry and reporting capabilities.

FISCAL YEAR 2008-2009: Please note that additional expenses will continue to be paid over the next several weeks against the 2008-2009 fiscal year until all invoices for services through May 31, 2008 are received and verified. I will provide a final year-end budget expenses and revenues report for the Board at your July meeting as I anticipate most expenses should be finalized. Due to the budget freeze put in place from January through May, the surplus from unexpended budget appropriations will be utilized to aid funding for the upcoming 2009-2010 fiscal year.

A motion to accept the Treasurers report was made by Trustee John J. Deshler, second by Trustee John J. Reilly III. Motion unanimously passed.

4. BUILDING REPORT: Building Inspector/Code Enforcement Officer John Orr was present and read his report as follows:

Current projects that were inspected during the last month:

Lowe's:

- 1- Temporary Certificate of Occupancy issued.

49-51 Main Street

- 1- Work continues on the interior renovation.

Nexans

- 1-General site work continues.

Zangrillo 4 Nicotra Lane

- 1- No work has started.

Atkin 4 Howland Ave

- 1- General site work continues

Palumbo 2 School Street

- 1-No work has started.

Buttegieg 26 High Street

- 1-Renovation of 3 Family house under way.

Green Meadows Apartments

- 1-General site work has started
- 2-Additions are up and frames in.

Flynn 8 Kenner Dr.

- 1-General site work continues

Depaulis

- 1-Issued Demolition permit for building across from Lowe's (part of the old Chester Packing office)

Numerous other permits for sheds, deck and fences were issues.

Request to attend class given by the New York State Archives on June 17, 2009 in New Rochelle on "Managing Maps and Plans".

A motion to allow Code Enforcement Officer John Orr to attend New York State Archives on June 17, 2009 in New Rochelle on "Managing Maps and Plans" was made by Trustee John J. Deshler, second by Trustee John J. Reilly III. Motion unanimously passed

5. POLICE REPORT: Police Chief Peter Graziano was present and read his report as follows:

1. Department Items:

- Manpower: None
- Vehicles: 314 has a crack in the sub frame, is being replaced, no apparent cause evident.

2. Citizen Issues:

- None

3. Public Safety Issues:

- Traffic Details: Continuing.
- Kiwanis 5K Race: Cumberland Farms to the Fire House, participants took the entire lane. Too many to keep with in safety lane. Runners go around slower runners and walkers. Severe safety issue. Suggest exploring an alternate route than Rt94.

4. Facilities:

- None

5. Equipment:

- None

6. Department Activity:

- **YTD 2009:**
 Blotters = 1346
 Cases = 323
 Arrests = 150
 Accidents = 053

6. HIGHWAY REPORT: Highway Superintendent J. Thomas Bell was not present, no report submitted.

7. WATER REPORT: Water Commissioner Thomas Becker was present and read his report as follows:

- 1- Daily Filtration plant and well #12
- 2- 2-Weekly mowing at all water facilities are being done.
- 3- Meter reading has been completed and May billing has gone out.
- 4- Gary and Joe have been replacing broken meters.
- 5- Our Drinking Water Quality Report for 2008 was sent out with the water billing and was hand delivered to locations that don't receive direct billing.
- 6- Monthly TOC and Alkalinity samples were taken to the Lab.
- 7- Water Main flushing was done on 5/4/2009.

Tom Becker mentioned that he met with James Farr from McGoey, Hauser and Edsall Consulting Engineers with regards to the Whispering Hills Tank Project. James Farr will work on finalizing proposal for the Health Department and go over some final details with the Town of Chester and the project will go to bid.

8. PARK & RECREATION: Trustee John J. Deshler was present and read his report as follows: Park and Recreation meeting took place on June 1, 2009 the following dates set for different events taking place:

- **SUMMER RECREATION PROGRAM** – Summer Recreation program will run from June 29, thru August 7, 2009.
- **TENNIS CAMP** – The Tennis Camp will run from June 29, thru August 27, 2009.
- **FIRE WORKS** – Annual fireworks display will take place in the Village of Chester Community Field at dusk on Saturday, July 11, 2009.
- **HIKES** – Hikes are scheduled on the following dates: July 12, 19, 26, and August 2, 2009.
- **MOVIE NIGHT IN THE PARK** – The first movie night will take place on July 24, 2009 and the showing will be Madagascar. Second movie night will take place on August 7, 2009 and the showing will be Kung Fu Panda at the Chester Commons.
- **CHESTER OPEN TENNIS TOURNAMENT** - The dates for the tournaments are August 7, 8, and 9th. Tournaments will take place at Community Park.
- **CONCERTE IN THE PARK** – The concert will take place on August 8th 2009. One of the bands playing in the concert is Hudson Blues the second band has not been established.
- **KITE FESTIVAL** – The kite festival will take place on September 26, 2009
- **SENIOR MOVIE NIGHT IN THE PARK** – The Senior movie night has not been finalized.
- **CHESTER COMMONS PARK** – The blue prints for the new Bathroom/ concession stand building being built at the Chester Commons. Camp Monroe the final plans will made when developer establishes what buildings would be taken over by the Town of Chester if the Town decides to take over Camp Monroe for a town park.
- **PARK & RECREATION NEW MEMBERS** - Two new members have been assigned to the Park & Recreation commission.

9. OTHER BUSINESS:

Resolution Directing public on a Proposed Local Law Amending Chapter 51 of the Village Code:

WHEREAS on this 8th day of June, 2009, a proposed local law was introduced, being a proposed amendment to Chapter 51 Flood Damage Prevention; and

WHEREAS a public hearing is required to be held thereon.

NOW, THEREFORE, be it hereby

RESOLVED that the Village Board will hold a Public Hearing at 7:15 P.M., on the 13th day of July, 2009, at the Village Hall, on the proposed Local Law entitled: Amendment to Chapter 51 Flood Damage Prevention; and be it further

RESOLVED that the Village Clerk give due notice of this public hearing in accordance with the Village Code and the Laws of the State of New York.

Introduced By: Deputy Mayor John J. Collins

Seconded By: Trustee John J. Deshler

On a vote of 5 to 0, the resolution was adopted.

Resolution Authorizing Execution of Undertaking Required by N.Y.S. Dept. Of Transportation:

WHEREAS the Village of Chester, from time to time, requires permits issued by the New York state Department of Transportation ("DOT") to temporarily obstruct, install, construct, maintain, operate or replace facilities within the bounds of a State highway right of way: and

WHEREAS the DOT requires that the Village file an undertaking to secure the Village's faithful performance with the terms of any such permit and to indemnify the State of New York and others with respect to al operations under such permit; and

WHEREAS the Attorney for the Village has reviewed and approved the form of Undertaking (the "Undertaking") required by the DOT for Highway work permits issued by the DOT.

NOW, THEREFORE, be it hereby

RESOLVED, by the Board of Trustees of the Village of Chester, that the Village of Chester hereby consents to be bound by the obligations contained in the form of Undertaking required by the DOT and attached hereto; and be it further

RESOLVED, that the Mayor is authorized to execute and deliver the Undertaking on behalf of the Village and to execute any and all other documents necessary to effectuate the above.

Introduced By: Trustee John J. Reilly III

Seconded By: Trustee John J. Deshler

On a vote of 5 to 0, the resolution was adopted

PUBLIC COMMENTS:

Peddlers Permit Fee: A comment was received from Mr. Hassan who was in attendance of the meeting regarding Peddlers Permit fee. Mr. Hassan state that the \$250.00 Peddlers Permit fee is excessive compared to the \$25.00 charged by the Town of Chester. Discussion followed regarding Peddlers Permit fee. Chief Graziano gave a brief explanation of the process and the cost to Village to issue a Peddlers Permit. Further discussion continued and the board decided to keep hearing open for further discussion and additional comments from the public.

Traffic Regulations: Mayor Valastro stated that he has received complaints from business owners who have business uptown Main St with regards to customers stating that there is no parking in front of the business. Discussion followed regarding additional Parking restrictions on Main Street and the Village Parking Lots. Further discussion continued and the board decided to keep hearing open for further discussion and additional comments from the public.

Railroad Cars Idling: Resident Cindy Becker expressed her concerns with regards to railroad cars idling over night on Sanford Ave. In addition, Mrs. Becker also expressed her concerns with regards to an overwhelming smell of fumes in her house due to the railroad cars idling over night. Further discussion continued regarding the railroad cars on Sanford Ave. Mayor Valastro stated the Board will look into this further. Code Enforcement Officer John Orr stated he will place a call to the DEC., and check on the zoning near the railroad property on Sanford Ave.

10. ADJOURN: A motion to adjourn the regular business meeting and move into Executive Session for personnel reasons was made by Trustee John J. Deshler, seconded by Trustee John J. Reilly III. Motion unanimously passed.

Respectfully submitted,



Rebecca Rivera
Village Clerk