

**Village of Chester
Board of Trustees Meeting
July 11, 2011**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, July 11, 2011. Members present: Mayor Philip Valastro, Trustee John J. Collins, Trustee Carole Duffy and Trustee Betty-Jo Bono. Deputy Mayor Philip Roggia was absent. Also present: Village Attorney Ian Schlanger, Police Chief Peter Graziano, Water Commissioner Thomas Becker, and Code Enforcement Officer John Orr. Village Treasurer Angela O'Neill and Highway Superintendent J. Thomas Bell were absent. In audience: Nikki Mayer, Gordon Shehab and Susan Cleaver of the Chronicle newspaper.

Mayor Philip Valastro opened the meeting at 7:00 PM with the Pledge of Allegiance.

AUDIT OF BILLS: Mayor Philip Valastro noted audit of monthly bills for approval was complete.

APPROVAL OF MINUTES: A motion to accept the Village monthly business minutes of June 13, 2011 was made by Trustee John J. Collins, second by Trustee Carole Duffy. Motion unanimously passed.

A motion to accept the Public Hearing on Moratorium on Construction/Installation of Wind Energy Deriving Towers Local Law #1 of 2011 was made by Trustee Betty-Jo, second by Trustee Carole Duffy. Motion unanimously passed.

TREASURER'S REPORT: Treasurer Angela O'Neill was absent. Mayor Valastro read report as follows:

CASH BALANCES ENDING June 30, 2011

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<u>General Fund</u>				
Provident Checking	460,105.40	N/A	22.66	229,608.92
Provident Savings	1,364,450.79	N/A	917.72	4,250,942.12
<u>Water Fund</u>				
Provident Checking	N/A	N/A	60.57	187,127.40
Provident Capital MM	--	--	15.68	69,089.53
Provident Capital Checking	--	11,137.16	7.83	13,953.02
<u>Sewer Fund</u>				
Provident Checking	N/A	N/A	121.09	655,311.73
<u>Capital Projects Fund</u>				
Orange County Trust MM Savings	--	--	15.98	180,507.98

Cumulative Fiscal Year Interest Earned by Fund 06/01/2011 – 05/31/2012

General Fund	940.38
Water Fund	84.08
Sewer Fund	121.09

**Please note, at the time of Treasurer's Report preparation Bank Statements were not available. **

Treasurer's Discussion:

(1) **INTERNAL CONTROLS:** All Department Heads have been complying with my request to submit over time supporting documentation with their bi-weekly payroll sheets.

(2) **TAX COLLECTION:** Tax collections continue. Beginning July 1st all payments received have incurred penalties and interest.

(3) **SEWER COLLECTION:** Sewer collection continues. We will be processing our 1st installment to Moodna Basin for 2011-2012 Services. In addition, the village clerk, treasurer and building inspector/code enforcement officer have begun compiling data to maintain our own sewer rolls internally. We are discussing procedures and guidelines for changes that may arise in sewer billing, specifically, "change in use of commercial properties" and changes in debt service rates.

(4) EXPENSE CONTROL REPORT: Year to Date Expense Control Report for all funds attached for your review. If you have any specific questions related to this document, please feel free to discuss them with me.

(5) REVENUE CONTROL REPORT: Year to Date Income Control Report for all fund attached for your review. If you have any specific questions related to this document, please feel free to discuss them with me.

A motion to accept the Village Treasurer's report was made by Trustee Betty-Jo Bono, second by Trustee John J. Collins. Motion unanimously passed.

BUILDING REPORT: Building Inspector/Code Enforcement Officer John read report as follows:

Current projects that were inspected during the last month:

C&M Mechanical – 49 Lehigh Ave

- 1- Work underway

Satin Fine Foods

- 1- Work has started.

Briggs – 24 Walnut St.

- 1- Project completed.

Trout – 6 Carpenter Rd.

- 1- No work has started

Academy Ave Apartments

- 1- Work just about complete.

Steris – 23 Elizabeth Drive

- 1- Issued building permit for additions to building.

VonThaden – 15 Kerner Drive

- 1- Issued building permit for addition.

Humbert – 8 Highland Ave

- 1- Issued building permit for garage.

Jean – 9 Vista Dr.

- 1- Issued building permit.

During the month I issued 19 Certificates of Compliance or Occupancy on pending open building permits.

The Village is now recycling. Cans that were purchased during the month are being used in all departments.

POLICE REPORT: Police Chief Peter Graziano was present and read his report as follows:

1. Department Item:

- Manpower: no issues.

2. Citizen Issues:

- Received a letter from Chester Kiwanis thanking the Police Department for traffic control during the annual 5k race.

3. Public Safety Issues:

- Traffic Details: Continuing.

4. Facilities:

- No issues.

5. Equipment:

- No issues.

6. Department Activity:

Call Type	2011
Calls for Service	1736
Criminal Cases	365
Arrests	192
Traffic Accidents	072

HIGHWAY REPORT: Highway Superintendent J. Thomas Bell was not present, no report submitted.

WATER REPORT: Water Commissioner Thomas Becker was present and read his report as follows:

1= Daily rounds to all water facilities.

2= Weekly mowing at all water facilities.

3= At the Filtration plant the monthly reports printed out properly and were sent to the OCHD.

4= Each week during the EFM backwash on Skid A and B we have been on site at the Filtration plant to open the manual circulation valve for a better backwash.

5= At the Filtration plant we had to have upgrades done to a SC 200 control unit for turbidity monitoring.

6= On June 14th and 16th CIP backwashes were done on Skid A and B. These backwashes are required every three months.

7= All lead and copper testing has been completed and the report was sent to the OCHD. We passed the testing on the 90th percentile reading.

8= We have continued to test backflow devices.

9= Quarterly THM, Haa5 and iron & mang. Samples were taken to the lab.

10= Tom Carmody is looking into insurance coverage for the possible Filtration plant tour.

11= On the deed for free water users Clifton Patrick, member of the Village Historical Society, was able to create a transcript of the original water agreement and Village Attorney Ian Schlanger was given a copy for review.

12= We have been painting all of the fire hydrants in the Village.

13= Quarterly meters have been read.

(Copy of the Deed transcription is attached to minutes.)

PARK & RECREATION: No report submitted.

OTHER BUSINESS:

Adoption of Local Law 1 of 2011: Moratorium on the Construction/Installation of Wind Energy Deriving Towers and Transmission Facilities Law:

WHEREAS on the 9th day of May, 2011, a proposed local law was introduced, proposed Local Law #1 of 2011, Moratorium on the Construction/Installation of Wind Energy Deriving Towers and Transmission Facilities Law; and

WHEREAS a public hearing was held and closed on June 13, 2011; and

WHEREAS, the adoption of the above referenced local law is classified as an "action" under the New York State Environmental Quality Review Act and the regulations promulgated thereunder ("SEQRA").

NOW, THEREFORE, be it hereby

RESOLVED that the Village Board hereby determines that the Proposed Action is a "Type II" Action under SEQRA, specifically 6 NYCRR 617.5 (30), and therefore no further review under SEQRA is required; and be it further

RESOLVED that the Village Board hereby adopts proposed Local Law #1 of 2011, entitled Moratorium on the Construction/Installation of Wind Energy Deriving Towers and Transmission Facilities Law, which upon adoption, becomes Local Law No. 1 of 2011; and be it further

RESOLVED that the Village Clerk is hereby authorized to take all actions necessary to effectuate the same.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Trustee John J. Collins

On a vote of 4 to 0, the resolution was adopted.

Approval of Change of Use to Property Owned by BAZS, LLC:

WHEREAS, BAZS, LLC (the "Owner") is the owner of a certain parcel of real property located within the Town of Chester and identified on the Tax Map of the Town of Chester as S/B/L: 2-1-34.11 (the "Property"); and

WHEREAS, the Property is subject to a sewer agreement, dated May 10, 1989 (the "Agreement"), with the Village of Chester (the "Village") and the Town of Chester (The "Town"); and

WHEREAS, paragraph 5(c) of the Agreement requires the Owner to obtain the Approval of the Village prior to any change of use of the Property; and

WHEREAS, paragraph 5(c) of the Agreement, provides that the Village may object to the change of use of the Property, if the change of use would increase flows into the Village Sewer system; and

WHEREAS, under the Agreement the Property is allotted the yearly average of 1,800 gallons of sewer/day; and

WHEREAS, the Owner, seeks to change the use of the Property from rental cottages to an outdoor entertainment facility; and

WHEREAS, the proposed change of use will not result in the Property exceeding the yearly average of 1,800 gallons/day,

NOW, THEREFORE, be it hereby

RESOLVED that, the Board of Trustees of the Village of Chester hereby approves the change of use for the Property pursuant to paragraph 5(c) of the Agreement, and that such approval is in addition to, and not in lieu of, whatever other approvals the Owner may need to obtain to effectuate the desired change of use.

Introduced By: Trustee Betty-Jo Bono

Seconded By: Trustee John J. Collins

On a vote of 4 to 0, the resolution was adopted.

Resolution Authorizing Tour de Goshen:

WHEREAS the Tour de Goshen (the "Applicant") has requested the use of Meadow Ave and Main Street (Chester Property) for the Tour de Goshen on August 21, 2011 (the "Event") from 8:00 am TO 11:00 am; and

WHEREAS the Applicant has provided the Village with a certificate of liability insurance naming the Village of Chester as an additional named insured,

NOW, THEREFORE, be it hereby

RESOLVED that the Applicant's request for use of the identified Village of Chester Property for the Event is hereby granted.

Introduced By: Trustee John J. Collins

Seconded By: Trustee Betty-Jo Bono

On a vote of 4 to 0, the resolution was adopted.

Fire Works - Mayor Valastro gave special thanks to Tom Kelly of the Town of Chester Park and Recreational Program, the Village of Chester Police, and the Village of Chester Highway department for all their efforts with preparation for the Fire Works on Saturday, July 9, 2011. In addition, the Mayor thanked Code Enforcement John Orr for starting a recycling program in the Village Hall.

CALENDAR:

- Movie night – July 22, 2011 behind the Fire House on the Soccer Field.

ADJOURN: A motion to adjourn the regular was made by Trustee Carol Duffy, second by John J. Collins. Motion unanimously passed.

Respectfully submitted,



Rebecca Rivera
Village Clerk