

**Village of Chester  
Board of Trustees Meeting  
December 13, 2010**

The Board of Trustees of the Village of Chester held their monthly business meeting in the Village Hall meeting room on Monday, December 13, 2010. Members present: Mayor Philip Valastro, Deputy Mayor Philip Roggia, Trustee John J. Reilly III and Trustee Carole Duffy. Also present: Village Attorney Ian Schlanger, Village Treasurer Angela O'Neill, Police Chief Peter Graziano, Water Commissioner Thomas Becker and Code Enforcement Officer John Orr. Highway Superintendent J. Thomas Bell was absent. In audience: Elizabeth Mansfield, Jake Krienev, Gordon Shehab, Nikki Mayer, and Howard Spear.

Mayor Philip Valastro opened the meeting at 7:00 PM with the Pledge of Allegiance.

- I. **AUDIT OF BILLS:** Mayor Philip Valastro noted audit of monthly bills for approval was complete.
- II. **APPROVAL OF MINUTES:** A motion to accept the Village monthly business minutes of November 8, 2010 was made by Trustee John J. Collins, second by Trustee Carole Duffy. Motion unanimously passed.
- III. **TREASURER'S REPORT:** Treasurer Angela O'Neill was present and read Treasurer's report as follows :

**CASH BALANCES ENDING NOVEMBER, 2010**

<u>Fund/Bank Account</u>	<u>Deposits</u>	<u>(Disbursements)</u>	<u>Interest</u>	<u>Ending Balance</u>
<b><u>General Fund</u></b>				
Key Checking	615,677.86	620,821.47	45.88	586.26
Key Savings MM	18,568.77	468,246.42	1,960.68	3,740,529.99
<b><u>Water Fund **</u></b>				
Provident Checking	151,068.08	59,689.96	735.20	454,155.24
Provident Capital MM	--	--	64.18	93,963.13
Provident Capital Checking		--	--	73.09
<b><u>Sewer Fund</u></b>				
Key Checking	5347.05	--	109.50	80,142.57
Provident Checking	--	--	18.75	27,902.53
<b><u>Capital Projects Fund</u></b>				
Key MM Savings	--	--	182.25	181,848.14
<b><u>Unemployment Reserve Fund</u></b>				
Key MM Savings	--	--	48.12	47,202.77

Cumulative Fiscal Year Interest Earned by Fund 06/1 – 11/30/2010

General Fund	1,642.67
Water Fund	732.86
Sewer Fund	121.86

**Treasurer's Discussion:**

- (1) Accounts are officially opened at the Provident Chester Branch. Documentation will be delivered to our office at the end of the week for signatures. The remote deposit unit and software will also be delivered and installed in the next couple of weeks. The accounts we have opened with Provident are the General Fund Checking, General Fund MM, Sewer Fund Checking, Trust and Agency Checking and the Payroll Checking. Key Bank Accounts for these Funds should be fully closed by November 30, 2010.

- (2) A Budget Modification Worksheet is being presented to account for the court room furnace which was replaced in October, as well as the purchase of a copier/scanner for the building inspector's office on the second floor.
- (3) On October 15, 2010 (9:00-5:00PM) Rebecca Rivera and I attended KVS Tri-State's User Conference. The session included enhancements to the Payroll System, General Ledger and General Receipts. Open Forum Discussion Session followed. The collection module will be ready in April 2011.
- (4) On December 7-9, I will be attending a 2 ½ day workshop in Accounting Principles and Procedures. This is an advanced course offered by the State Comptroller. Sessions are being held at the Cornwall on the Hudson Village Hall.
- (5) The Clerk's Office is working closely with the Court and Police Departments in creating a proposal for a records retention grant available through New York State Archives. The deadline for this grant is February 2, 2010.

A motion to accept the Village Treasures report was made by Deputy Mayor Philip Roggia, second by Trustee Carole Duffy. Motion unanimously passed.

**IV. BUILDING REPORT:** Building Inspector/Code Enforcement Officer John Orr was present and read report as follows:

**Current projects that were inspected during the last month:**

Lowe's

- 1- No Change from last month.

Nexans

- 1- Working through some noise issues.

Palumbo 2 School Street

- 1- No Change from last month.

DePaulis

- 1- No Change from last month.

Sutherland 8 School St

- 1- No Change from last month.

C&S

- 1- Interior renovations underway.

Christopher's Bistro 69 Brookside Ave. Q-Plaza

- 1- Issued Certificate of Occupancy today.

Pascarella 69 Brookside Ave. Q-Plaza

- 1-Issued Certificate of Occupancy. Store now open.

Holly Hill Church 62 Main Street

- 1-Work underway.

Gorman – 14 Miller Drive

- 1- Work just about finished.

C&M Mechanical – 49 Lehigh Ave

- 1- Work underway.

During the month the courtroom was renovated. Breakdown of cost are included.

**V. POLICE REPORT:** Police Chief Peter Graziano was present and read his report as follows:

1. Department Items:

- Detective Natalizio to Sergeant.  
Sergeant Natalizio was read the Oath of Office by Village Clerk Rebecca Rivera.

2. Citizen Issues:

- Received a "thank you" letter from Lucky U for participating in the "100 Best Communities Award" event on 9 November.

- 3. Public Safety Issues:
  - Traffic Details: Continuing.
- 4. Facilities:
  - No issues.
- 5. Equipment:
  - No issues.
- 6. Department Activity:

YTD 2010  
 Blotters = 3164  
 Cases = 692  
 Arrests = 342  
 Accidents = 133

**VI. HIGHWAY REPORT:** Highway Superintendent J. Thomas Bell was not present, no report submitted. Mayor Philip Valastro made mention with regards to inclement weather. Business owners are responsible for maintain the sidewalks in front of their business.

**VII. WATER REPORT:**

- 1= Daily Filtration Plant and Well #12 routine.
- 2=At the Whispering Hills water tower the interior and exterior painting has been started.
- 3=Repairs were made to the check valve and altitude valve at the Whispering Hills water tower.
- 4=We are in the process of expanding the office in the water dept. garage.
- 5= The back room in our garage has been reorganized and cleaned.
- 6= At the filtration plant we have been experiencing low voltage which has caused the variable frequency drives on our raw water pumps to shut down. We are currently working with O&R to resolve this problem. Our monthly reports are currently working properly and I received a new software disk that needs to be installed to help with reporting. We are also experiencing low natural gas flow into the building when the generator runs; this has shut down the heat in the building so pilots must be relit.
- 7= All of the main line valve boxes in the Village have been cleaned.
- 8=Hydrant markers have been installed on hydrants close to roadways.

Waterlay discussion was lead by Attorney Ian Schlanger. Ian explained that he has been in contact with the Town of Chester Attorney Scott Bonacic and plans to schedule a meeting after the first of the New Year to discuss the waterlay.

**VIII. PARK & RECREATION:** No report submitted.

**IX. OTHER BUSINESS:**

**Resolution Referring the Application and Petition of Bruedan Corp to the Planning Board:**

WHEREAS the Mayor and the Trustees of the Village of Chester (the "Village Board") received an application and petition from Bruedan Corp. (the "Petitioner"), pursuant to Article 7 of the Village Law of the State of New York and Chapter 98, Article X, of the Code of the Village of Chester, to amend the Village Zoning Law to change the zoning district of property identified on the Tax Map of the Village of Chester as SIBIL: 11, 12, 13, 14 & 57, consisting of approximately 1.06 acres of land, from the M-2 Zoning District, Residential-Mobile Homes, to the M-2 Zoning District, Manufacturing (the "Proposed Action"); and

WHEREAS section 98-39 of the Village Code, requires the Village Board, prior to any public hearing, to submit the proposed zoning changes to the Planning Board of the Village of Chester (the "Planning Board") for a report on the proposed amendment; and

WHEREAS the application and petition was accompanied by a short form Environmental Assessment Form ("EAF") and other supporting materials; and

WHEREAS the Proposed Action is classified as an "action" under the New York State Environmental Quality Review Act and the regulations promulgated thereunder ("SEQRA"),

NOW, THEREFORE, be it

RESOLVED that the Village Board hereby types the Proposed Action as an "Unlisted" Action under SEQRA; and be it further

RESOLVED that the Village Board will act as Lead Agency with regard to the Proposed Action; and be it further

RESOLVED that the matter is hereby referred to the Planning Board in accordance with section 98-39 of the Village Code; and be it further

RESOLVED that the Village Clerk is hereby directed to deliver copies of the Petitioner's application and petition to the Planning Board along with a copy of this resolution.

Introduced By: Trustee John J. Reilly III

Seconded By: Deputy Mayor Philip Roggia

On a vote of 5 to 0, the resolution was adopted.

A motion to revert Sanford Zone change to the Village Planning Board was made by Deputy Mayor Philip Roggia, second by Trustee John J. Collins. Motion unanimously passed.

A motion to have a public hearing on February 14, 2011 at 6:45pm to review petition to the Planning Board for Sanford Ave zone change was made by Trustee John J. Reilly III, second by Deputy Mayor Philip Roggia. Motion unanimously passed.

**Resolution Adopting Local Law Terminating the Village's Status as an Assessing Unit for Village Real Property Tax Purposes:**

WHEREAS on this 8th day of November, 2010, a proposed local law was introduced, being a law terminating the Village's Status as an assessing unit for Village Real Property tax purposes; and

WHEREAS a public hearing was held and closed on December 13, 2010; and

WHEREAS, the adoption of the above referenced local law is classified as an "action" under the New York State Environmental Quality Review Act and the regulations promulgated thereunder ("SEQRA"),

NOW, THEREFORE, be it hereby

RESOLVED that the Village Board hereby determines that the Proposed Action is a "Type II" Action under SEQRA, specifically 6 NYCRR 617.5 (20), and therefore no further review under SEQRA is required; and be it further

RESOLVED that the Village Board hereby adopts the proposed Local Law entitled: Law Terminating the Village's Status as an Assessing Unit for Village Real Property Tax Purposes, which upon adoption, becomes Local Law No.2 of 2010; and be it further

RESOLVED that the Village Clerk is hereby authorized to take all actions necessary to effectuate the same

Introduced By: Trustee John J. Reilly III

Seconded By: Deputy Mayor Philip Roggia

On a vote of 5 to 0, the resolution was adopted.

**X. CALENDAR:**

- Senior Movie Day – December 16, 2010 – Senior Center 12pm-1pm
- Village Hall will be closed between 12pm & 3pm on Dec 17, 2010 Office party
- Village Hall will be closing at 1pm on Thursday, Dec 23, 2010 & Thurs, Dec 30, 2010
- Village Hall will be closed on Friday, Dec 24, 2010 & Friday, Dec 31, 2010
- Tuesday, December 28, 2010 – First day that individual may sign independent nominating petitions.

XI. **ADJOURN:** A motion to adjourn the regular was made by Trustee John J. Collins, second by Trustee Carole Duffy. Motion unanimously passed.

Respectfully submitted,



Rebecca Rivera  
Village Clerk